

Agenda

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Scrutiny Committee

Date: **Monday 21 January 2019**

Time: **6.00 pm**

Place: **St Aldate's Room, Oxford Town Hall**

For any further information please contact:

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As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

Scrutiny Committee

Membership

Chair	Councillor Andrew Gant
Vice Chair	Councillor Dr Joe McManners
	Councillor Mohammed Altaf-Khan
	Councillor Lubna Arshad
	Councillor Nadine Bely-Summers
	Councillor Steven Curran
	Councillor Dr Hosnieh Djafari-Marbini
	Councillor Alex Donnelly
	Councillor James Fry
	Councillor Pat Kennedy
	Councillor Mark Lygo
	Councillor Craig Simmons

The quorum for this Committee is four, substitutes are permitted.

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AGENDA

Pages

1 **APOLOGIES FOR ABSENCE**

2 **DECLARATIONS OF INTEREST**

3 **CHAIR'S ANNOUNCEMENTS**

4 **MINUTES**

Recommendation: That the minutes of the meeting held on 04 December 2018 be APPROVED as a true and accurate record.

7 - 14

5 **WORK PLAN AND FORWARD PLAN**

The Scrutiny Committee operates within a work plan which is agreed at the start of the Council year. The Work Plan is reviewed at each meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest Forward Plan (which outlines decisions to be taken by the City Executive Board or Council). The Committee is asked to review and note its work plan for the remainder of the 2018/19 council year.

15 - 26

6 **REPORT BACK ON RECOMMENDATIONS**

The City Executive Board, at its meeting on 18 December, considered the Committee's recommendations in relation to the impact of the Westgate Centre and the Severe Weather Emergency Protocol. The Board's responses are attached.

27 - 28

7 **REPORTS FROM SCRUTINY COMMITTEE STANDING PANELS**

To endorse the report and recommendations of the Finance Panel concerning Social Value in procurement, for submission to the City Executive Board on 22 January 2019.

29 - 32

8 **JOINT STATUTORY SPATIAL PLAN**

The CEB, at its meeting on 22 January, will consider a report on the emerging Joint Statutory Spatial Plan. **The report will be issued as a supplement to this agenda.**

This item provides an opportunity for the Committee to consider the report and make recommendations to the CEB if it wishes.

9 DATES OF FUTURE MEETINGS

The next meetings of the Scrutiny Committee and its panels are scheduled as follows:

Scrutiny Committee

- 05 February 2019
- 05 March 2019
- 02 April 2019
- 15 May 2019

Standing Panels

- Housing Standing Panel: 4 March, 8 April
- Finance Standing Panel: 4 April, 01 July
- Companies Panel: 6 March (tbc)

All meetings start at 6.00 pm

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.